

**From:** [Oldroyd, Shelby Q.](#)  
**To:** [niewoehner-green.1@osu.edu](mailto:niewoehner-green.1@osu.edu)  
**Cc:** [Panero, Wendy](#); [Vankeerbergen, Bernadette](#); [Hilty, Michael](#)  
**Subject:** Community Leadership 3537  
**Date:** Tuesday, May 4, 2021 3:44:00 PM

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Dear Professor Niewoehner-Green,

On Friday, September 8, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed a course change proposal for Community Leadership 3537.

The Panel unanimously approved the request with two recommendations:

- The course requires the LockDown Browser. LockDown Browser will lock students out of accessibility features in browser (e.g., screen readers, voice-to-text, etc.) if instructors do not enable accessibility features. The Panel recommends highlighting this in the syllabus so students are aware they will need to seek accommodations.
- Office hours are scheduled for Monday and quizzes are due on Sundays. Consider timing of office hours to provide the most support students as they complete modules.

Community Leadership 3537 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Wendy Panero (faculty Chair of the NMS Panel; cc'd on this e-mail), or me.

Best wishes,  
Shelby

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